

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT
MEETING
May 23, 2011
Richmond, Virginia**

Members Present

Mr. John Ainslie
Mr. Ron Boothe
Mr. Anthony Clatterbuck
Mr. Brian Mullins
Mr. Tito Munoz
Ms. Nancy O'Brien
Ms. Ellen Robertson
Mr. Ed Whitmore
Mr. Rick Witt

Members Absent

Ms. Susan Dewey
Ms. Lori Fountain
Mr. Roger McLellon
Mr. Michael Reilly
Ms. Carol Staples

Call to Order

Mr. Brian Mullins, Chairman of the Board of Housing and Community Development, called the meeting of the Board to order.

Roll Call

The roll was called by Mr. Steve Calhoun of the Department's Policy Office. Mr. Calhoun reported that a quorum was present for the meeting.

Approval of Minutes

A motion was made to approve the minutes of the March 28, 2011 meeting of the Board. The motion was seconded and unanimously passed.

Public Comment

There was no one requesting to speak, the public comment session was closed.

Report of the Codes and Standards Committee

The Codes and Standards Committee of the Board met prior to the full Board meeting. The Committee reviewed and discussed final regulatory provisions for the Virginia Manufactured Home Safety Regulations and the Virginia Certification Standards. The Committee also discussed draft regulatory provisions for remediation protocol for defective drywall and requested that the defective drywall workgroup consider certain amendments and provisions. The workgroup will meet again during June. Mr. Anthony Clatterbuck, chairman of the Committee reported that all members of the Board present also were present for the Committee meeting, so no additional reporting was needed. Mr. Clatterbuck reported that the Committee recommends adoption of the final Virginia Manufactured Home Safety Regulations and the final Virginia Certification Standards.

Report of the joint meeting of the Housing Committee and the Community Development Committee	A joint meeting of the Housing Committee and the Community Development Committee was held before the full Board meeting. The joint committee considered and discussed proposals of the Annual Action Plan prepared by agency staff to present to HUD. Ms. Nancy O'Brien, chairman of the Housing Committee reported that all Board members present were at the joint committee meeting and no additional reporting was needed. Ms. O'Brien and Mr. Ed Whitmore, chairman of the Community Development Committee, reported that the committees recommend approval of the proposed Annual Action Plan.
Regulations	<p>The Codes and Standards Committee recommended adoption of the final Virginia Manufactured Home Safety Regulation. A motion was made and was unanimously passed.</p> <p>The Codes and Standards Committee recommended adoption of the final Virginia Certification Standards. A motion was made and passed unanimously.</p>
Annual Action Plan	The Housing Committee and the Community Development Committee recommended approval of the proposed Annual Action Plan for July 1, 2011 – June 30, 2012. A motion was made and passed unanimously.
VHDA Report	Ms. O'Brien reported on the Low Income Housing Tax Credit Program and upcoming forums VHDA will conduct on this program. Ms. O'Brien also spoke on the housing policy workgroup.
VFSB Report	Mr. Mullins reported on VFIRS, Law Enforcement School, the June 4, 2011 fallen firefighters memorial, the Be Safe initiative, dry hydrants, wood projects, wildfire activities, fire service awards, local studies on EMS and fire response and ATL.
Report of the Director	Mr. Bill Shelton, Director of the Department of Housing and Community Development, provided an update on the Virginia housing policy, the Heartwood Artisian Center, and the Virginia Housing Commission. Mr. Shelton also reported on tornado recovery efforts and the upcoming Governor's Housing Conference.
Unfinished Business	None
New Business	None

Board Matters	Mr. Mullins reported that a request to amend the Statewide Fire Prevention Code relating to State Fire Marshal Office fees would be presented to the Board at the July Board meeting.
Future Meetings	The next meeting of the Board will be held on Monday, July 25, 2011 at the Virginia Housing Center in Glen Allen, Virginia.
Adjournment	Upon motion duly made and seconded, the meeting was adjourned.